

GENESEE DISTRICT LIBRARY BOARD MEETING
at
Genesee District Library Headquarters
5:30 p.m.
4195 W. Pasadena Ave
Flint, MI 48504
May 16, 2022
Minutes

- Call to Order: 5:30 p.m.
- Present: Conerly-Moon, Crites, Hostetler, Ryals-Massey and Towarnicky.
- Also Present: P. Parker, D. Conklin, A. Goldyn, T. Sumpter, A. Standerfer (Standerfer Consulting via phone) and K. Kelley (Lewis & Knopf). Public: T. Carlton and T. Campbell.
- Absent: Bennett, Johns and Jones.
- Public Comments: None.
- Approval of
Consent Agenda: L. Ryals-Massey stated that she wanted to move New Business agenda items A and C to just before Board Development since we have the Strategic Plan Consultant on the phone for a limited timeframe and an auditor from Lewis & Knopf to review the audit. V. Conerly-Moon moved to approve the revised consent agenda. Motion supported by R. Crites. L. Ryals-Massey stated that the financial reports from November 2021, December 2021, January 2022, February 2022, March 2022 and April 2022 were included on the consent agenda. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Ryals-Massey and Towarnicky; nays - none.
- 2021 Audit Report: K. Kelley introduced himself as an auditor from Lewis & Knopf. He stated that it was another clean audit. He gave an overview of the audit report. He answered questions tendered by board members. P. Parker inquired if GDL has done a better job addressing the OPEB and Pension liabilities than other governmental entities and K. Kelley replied affirmatively. R. Crites moved to approve the audit report. Motion supported by J. Towarnicky. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Ryals-Massey and Towarnicky; nays – none.
- Strategic Plan: D. Conklin introduced A. Standerfer as the strategic plan consultant. D. Hostetler inquired about the activity plan evaluation form and D. Conklin stated that a draft is already underway. R. Crites inquired what’s different about this plan and D. Conklin replied it is more structured. L. Ryals-Massey stated that this document can be revised as needed going forward. V. Conerly-Moon moved to approve the strategic plan. Motion supported by D. Hostetler. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Ryals-Massey and Towarnicky; nays – none.
- Board Development: T. Sumpter, Human Resources Manager, gave a short presentation on his job function for the library. He answered questions asked by various Board members.
- MMLC: J. Towarnicky stated that they met in January and the co-op had a clean audit. She stated the May meeting was cancelled. She stated that the co-op will split into different regions for communication purposes.
- Corporation Counsel: Nothing to report.

- GDL Foundation: J. Towarnicky stated they met in March. She stated they approved to spend \$1,000 for the Summer Reading Program, purchased shelves for the Mount Morris location and a cart for the Beecher location.
- Written Reports: J. Towarnicky offered kudos on the Smart Money kits. She stated that she prefers GDL using local companies, whenever possible, for carpeting and other projects.
- D. Hostetler stated he appreciates the exposure statistics for the Black History Month Brunch that aired on abc12.
- L. Ryals-Massey inquired what it would cost to have another company move the shelves for the carpeting project. D. Conklin stated the other companies will not move the shelves.
- L. Ryals-Massey inquired what kind of demographic information Linden needed for the grant. D. Conklin stated it was a Community Development Block Grant and they had to show how many residents use the library by zip code.
- L. Ryals-Massey inquired if any of the Smart Money kits were still available. D. Conklin stated he believes they have all been distributed.
- J. Towarnicky offered kudos to A. Goldyn for her work reducing the OPEB liability.
- R. Crites inquired if GDL has a replacement fund and if it is updated regularly and A. Goldyn replied affirmatively.
- L. Ryals-Massey inquired about the trustee training A. Goldyn attended in February. A. Goldyn stated it was for the Genesee County Employees' Retirement Commission and it was very in-depth training on the fiduciary responsibilities, permissible investments and legal requirements.
- L. Ryals-Massey inquired about the amount of the refund of the annual workers' compensation audit. A. Goldyn replied that it was about \$590 and it has been received.
- Monthly Statistics: L. Ryals-Massey thanked D. Conklin for the graphs.
- Finance Committee: R. Crites stated a committee meeting was held today to review the audit report.
- Personnel/Policy Committee: Nothing to report.
- 2021 Budget Adjustments: A. Goldyn stated that the adjustments are budget neutral and a just a formality. R. Crites moved to approve the 2021 budget adjustments. Motion supported by J. Towarnicky. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Ryals-Massey and Towarnicky; nays – none.
- HQ-Delaney Carpet Grant: D. Conklin stated the grant requires that the board approve applying for the grant. He stated he is also looking for approval on a vendor for the grant. V. Conerly-Moon moved to approve applying for the grant. Motion supported by J. Towarnicky. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Ryals-Massey and Towarnicky; nays – none.

HQ-Delaney Carpet
Grant (continued):

R. Crites moved to approve Library Design Associates as the vendor for the grant. Motion supported by D. Hostetler. V. Conerly-Moon inquired if we could go back to the vendor to negotiate a lower cost. Further discussion centered on the work involved and renegotiating cost. D. Conklin stated that the grant application can be submitted now and the vendor decision can be made at the July meeting.

Black History Month
Brunch Committee
Appointment:

L. Ryals-Massey asked for a volunteer to represent the board on the Black History Month Brunch committee. V. Conerly-Moon inquired how often the meetings are held. L. Ryals-Massey stated they weren't regularly scheduled meetings. V. Conerly-Moon stated she is interested in being on the committee.

Beecher-Vera B.
Rison branch:

P. Parker stated that he and D. Conklin have attended a few meetings with Beecher Schools and Mount Morris Township. He stated that first Beecher Schools wanted to sell the building to Mount Morris Township, but now it appears that they are willing to donate it instead. He stated that Mount Morris Township is thinking of setting up a non-profit entity to oversee the building; however, we've always had our service agreements set-up with a local municipality to ensure the building is properly maintained. He stated he believes the best course of action is to have Beecher Schools assign the service agreement over to Mount Morris Township. Further discussion centered on how to possibly proceed.

Genesee Valley
Center Lease:

P. Parker stated that the lease expires at the end of this year and needs direction from the board on how to proceed. Further discussion centered on possible length. L. Ryals-Massey suggested that P. Parker begin negotiations for a length of three to five years.

Board Comments:

L. Ryals-Massey stated that in accordance with Robert's Rules of Order, the minutes should be simply summarized going forward. P. Parker mentioned that there are pros and cons to that. He stated that sometimes it is better to document exactly what was discussed.

Adjournment:

8:02 pm.