

**GENESEE DISTRICT LIBRARY BOARD MEETING
at
Genesee District Library McFarlen Branch
5:30 p.m.
515 Perry Rd
Grand Blanc, MI 48439
March 7, 2024
Minutes**

Call to Order: 5:30 p.m.

Present: Barnes, Hostetler, Ryals-Massey, Steffey and Towarnicky.

Also Present: D. Conklin, A. Goldyn.

Absent: Conerly-Moon, Crites and Hinz.

Public Comments: None.

Approval of
Consent Agenda: J. Steffey moved to approve the agenda as presented. Motion supported by T. Barnes.
Motion passed unanimously.

New Business: D. Conklin explained that we were only able to secure two bids despite several vendors attending the bid meetings. He also explained the eRate Cat 2 process which was summarized in the Board packet. He introduced the recommendation made by GDL consultant CTPartners. T. Barnes asked if HQ was included in both bids. Conklin explained that it was, but it was referred to as “Building” in the Newkirk bid. D.Hostetler inquired why the Gaines bid was so much more in the Newkirk bid. Conklin explained that it was because Gaines is a designated historical landmark and may require special attention and more work. L. Ryals-Massey inquired if there was a difference in cost to the materials in each quote. Conklin replied there were not major differences in the quoted cost of materials. L. Ryals-Massey inquired if there were letters of reference supplied with the bids. Conklin explained that the bid process did require references but did include a section on bidder qualifications. He went on to state that the best reference was from our consultant who had worked with both companies in the past and said they both were very good companies. J. Towarnicky stated she was surprised that there were only two bids but understood why now and is really happy a local company is being recommended. J. Steffey inquired if we knew how long the project might take. Conklin explained there is no project timeline yet so he doesn’t know. He stated it may take up to 6 months. L. Ryals-Massey likes that we will be working to have as much work completed during closures so the impact on services will be minimized as much as possible. T. Barnes asked if they will be removing the old lines. Conklin stated they would be. J. Towarnicky moved to enter into a contract with Newkirk for the purpose of completing the cabling project. Motion supported by J. Steffey. Roll call: ayes – Barnes, Hostetler, Ryals-Massey, Steffey and Towarnicky; nays – none.

Board Comments: L. Ryals-Massey thanked A. Goldyn and D. Conklin for their work on this.

Adjournment: 5:50 pm.