

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

December 17, 2018

Minutes

- Call to Order: 5:31 p.m.
- Present: Armstrong, Conerly-Moon, Crites (via phone), Delaney, Jones (at 5:42 pm), Ryals-Massey, and Towarnicky (at 5:35 pm).
- Also Present: C. Stritmatter (Corporation Counsel), D. Conklin and A. Goldyn.
- Absent: Bennett.
- Public Comments: None.
- Approval of
Consent Agenda: M. Armstrong moved to approve the consent agenda as presented. Motion supported by L. Ryals-Massey. Motion carried unanimously.
- Board Development: Nothing to report.
- MMLC: R. Crites stated that a meeting was held on December 2. He stated that D. Hooks, MMLC Director, will be leaving in the fall of 2019. He stated that a search for a new director will begin in early 2019.
- Corporation Counsel: Nothing to report.
- GDL Foundation: Nothing to report.
- Written Reports: R. Crites inquired about the HVAC system at Grand Blanc. D. Conklin stated that it was previously controlled pneumatically.
- R. Crites inquired about the possibility of having a new life saving drug available at the library. D. Conklin stated it's more of an antidote for opioid overdoses.
- V. Conerly-Moon inquired about the vehicle replacement request. W. Delaney stated it will be handled under Old Business section of the agenda.
- V. Conerly-Moon inquired about the bank fraud alert. A. Goldyn stated she was alerted by a Chase Bank representative about the possibility of fraudulent checks clearing the bank account. She continued to say that a total of nine fraudulent checks totaling over \$17,000 cleared the account; however, Chase has since returned the funds to us. She stated that an extra layer of security has been added to the accounts at Chase to ensure that it does not happen again.
- Monthly Statistics: Nothing to report.
- Finance Committee: Nothing to report.
- Marketing Committee: Nothing to report.

Agenda Number: IV Item: B

Personnel Committee: L. Ryals-Massey stated the Director's evaluation forms have been sent out. She stated it is imperative that they be returned by the deadline.

Policy Committee: Nothing to report.

Vehicle Replacement Purchase: D. Conklin stated that at the request of the board, a quote was received for a Chevy Traverse and has been added to the quote specification sheet. D. Conklin stated that he is still recommending we purchase the Chrysler Pacifica because it is a better fit for the library's needs. L. Ryals-Massey moved to purchase the Pacifica. Motion supported by M. Armstrong. Roll call: ayes – Armstrong, Crites, Delaney and Ryals-Massey; nays – Conerly-Moon, Jones, and Towarnicky. Motion failed. Further discussion centered on change of position on vote. V. Conerly-Moon moved to purchase the Chevy Traverse. Motion supported by S. Jones. Roll call: ayes – Conerly-Moon, Delaney, Jones, and Towarnicky; nays – Armstrong, Crites and Ryals-Massey. Motion failed. L. Ryals-Massey stated that in order to save time, she will change her vote to purchase the Traverse. L. Ryals-Massey moved to purchase the Chevy Traverse. Motion supported by V. Conerly-Moon. Roll call: ayes – Armstrong, Conerly-Moon, Crites, Delaney, Jones, Ryals-Massey and Towarnicky. Motion carried unanimously.

Meeting Schedule: D. Conklin stated that the 2019 meeting schedule is on the agenda at the request of a board member to see about changing it. C. Stritmatter stated that the schedule can be changed at any time by the board; however, the board by-laws would need to be amended to reflect the change. L. Ryals-Massey inquired if meeting quarterly would interfere with regularly scheduled approval decisions. D. Conklin stated that it would affect accepting the annual audit report and the taxation form. V. Conerly-Moon suggested meeting more frequently than quarterly to meet the library's needs, such as every other month. L. Ryals-Massey suggested presenting a timeline of important annual events to help aid the meeting schedule decision. V. Conerly-Moon stated that she feels presenting a timeline would be micro-managing the operations and instead that staff ensure that items requiring approval be on the agenda when a meeting is held. W. Delaney stated that it will appear under old business at the January meeting.

Board Comments: W. Delaney wished everyone a very Merry Christmas and Happy New Year.

L. Ryals-Massey stated she hopes that everyone will be able to attend the Black History Month Brunch. V. Conerly-Moon asked for a copy of the honorees.

S. Jones wished everyone Happy Holidays.

Adjournment: S. Jones moved to adjourn at 6:12 pm. Motion supported by M. Armstrong. Motion carried unanimously.