

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

May 21, 2018

Minutes

Call to Order: 5:30 p.m.

Present: Bennett, Conerly-Moon, Crites, Delaney, Jones, Ryals-Massey and Towarnicky.

Also Present: C. Stritmatter (Corporation Counsel), D. Conklin and J. Klich.

Absent: Armstrong.

Public Comments: None.

Approval of
Consent Agenda: R. Crites asked to add discussion about telephonic board meeting participation. L. Ryals-Massey stated she had a couple of grammatical corrections to the minutes. R. Crites moved to accept the agenda and minutes as amended. Motion supported by J. Towarnicky. Motion carried unanimously.

Board Development: Nothing to report.

MMLC: R. Crites spoke about his experience at the National Library Legislative Day events in Washington D.C. earlier in the month.

Corporation Counsel: C. Stritmatter stated that lease and service agreements for Atlas Township and Grand Blanc City are on the respective governmental units' agenda for approval this month. He stated he is still waiting to hear back from Flushing and City of Fenton.

GDL Foundation: Nothing to report.

Written Reports: J. Towarnicky inquired about the union complaint about the scheduling in the Technical Services department. D. Conklin stated that some union branch staff members were upset that people in the Technical Services department were able to have more Saturdays off.

J. Towarnicky inquired about the topics of surveys that patrons have completed. D. Conklin stated the results mentioned in the report were leading up to the strategic planning process. He stated some of the questions asked were geared toward: "what direction do you see the library going?"; "what services are important to you?"; and "how often do you come in?".

L. Ryals-Massey offered kudos regarding the Small Cities and Villages meetings and providing them the information since it ties back in to the feedback from D. Conklin's evaluation.

L. Ryals-Massey wanted to compliment D. Conklin and K. Flynn for the meeting with Motherly Intercession. She believes the organization does a fabulous job.

L. Ryals-Massey inquired about the survey and which patrons would be receiving it. D. Conklin stated that patrons with an email address were sent a link to the online survey and it was also made available on our website.

Written Reports
(continued):

L. Ryals-Massey liked to see the consistency and cost-savings on the Summer Reading program logs. She likes the addition of the written instructions.

L. Ryals-Massey offered kudos to K. Badgley's school outreach visits.

L. Ryals-Massey inquired about the new forms creating tool available to staff. J. Klich stated that it is restricted to Administrators use only.

R. Crites commented on the Hill Road Corridor Improvement Authority. D. Conklin stated the amount is only an estimate over a 30 year period and stated that GDL took action at the last meeting to opt out of it.

Monthly Statistics: Nothing to report.

Finance Committee: Nothing to report.

Marketing Committee: Nothing to report.

Personnel Committee: L. Ryals-Massey stated the committee met today to discuss the addition of a Digital Services Librarian position. She stated further discussion was tabled until additional information could be presented to the committee at a future meeting. J. Towarnicky inquired if they were trying to decide on the job description. L. Ryals-Massey stated the job description has already been written, it's just that the GDL has a hiring freeze in effect. She stated that additional information is needed before the freeze can be lifted and the position can be added. S. Jones inquired how long a hiring freeze has been in effect, what was the purpose of it, and if it has been resolved. L. Ryals-Massey stated the freeze went into effect in 2011 because of the economic downturn and only essential positions were to be replaced and it is still in effect. W. Delaney stated that the board can choose to lift the hiring freeze at any time. R. Crites inquired how long has the issue been before the personnel committee. L. Ryals-Massey stated that the position is outlined in the strategic plan and in the 2018 budget, but due to scheduling conflicts it is the first time the committee has met to discuss the position.

Policy Committee: Nothing to report.

Telephonic Board
Participation:

R. Crites moved to amend the Board By-Laws to allow telephonic participation in the board meetings under certain circumstances to be limited to three times a year. Motion supported by V. Conerly-Moon. C. Stritmatter voiced legal concerns and constraints about teleconference participation. Discussion. L. Ryals-Massey stated that it needs to go to the Policy Committee before action can be taken by the board. R. Crites moved to amend the motion to send this matter to the Policy Committee for further discussion. Amended motion supported by S. Jones. Both motions carried unanimously.

Board Comments: L. Ryals-Massey thanked J. Klich and D. Conklin for the annual Volunteer Appreciation event at Grand Blanc.

J. Towarnicky stated she attended P. Hennig's funeral. She stated that the programs we provide to the public have a big impact on people's lives.

Adjournment: V. Conerly-Moon moved to adjourn at 6:12 p.m. Motion supported by J. Towarnicky. Motion carried unanimously.