

**Mission Statement**

**To be a community destination for traditional and online resources which empower and enrich the individual.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**April 18, 2016**

**Minutes**

- Call to Order: 5:30 p.m.
- Present: Armstrong, Conerly-Moon, Delaney, Frazier, Lane and Ryals-Massey.
- Also Present: C. Boike and K. Williams (Corporation Counsel), D. Conklin, A. Goldyn, J. Klich and K. Lindsay (Auditor from Lewis & Knopf).
- Absent: Bennett and Crites.
- Public Comments: None.
- Approval of Consent Agenda: W. Delaney stated he would like to amend the agenda to have the closed session as the last order of business. C. Lane moved to approve the consent agenda as amended. Motion supported by L. Ryals-Massey. Motion carried unanimously.
- Board Development: Nothing to report.
- MMLC: Nothing to report.
- Corporation Counsel: Nothing to report.
- GDL Foundation: Nothing to report.
- Written Reports: C. Lane commended the staff on their grant writing efforts as discussed in the Director’s report.  
  
C. Lane inquired about which ballot language would be used. D. Conklin stated there has been no further movement in the state bills to remove the tax capture authority language from the ballot language. He continued to state that the ballot option C would be used after a figure is provided by P. Nolde at the County Equalization Department. He stated that the ballot language would be submitted early next week to the County Clerk’s office.  
  
L. Ryals-Massey inquired about the cost of the 4k format movie discs. D. Conklin replied that the cost is very comparable to the Blu-Ray combo packs found in retail stores. L. Ryals-Massey inquired how it is decided to purchase new formats. D. Conklin replied some of it has to do with the declining monthly statistics for a particular format.  
  
L. Ryals-Massey inquired if anything was stolen when the glass was broken on the door at the Beecher location. She further stated it may be time to consider setting certain building standards for each of our locations. D. Conklin replied that the glass was not broken out of the frame, so no one could have entered the building. He further stated that the person replacing the glass also repaired the roll-down steel door cover.

Written Reports  
(continued):

L. Ryals-Massey inquired about the new party bags patrons can check out. D. Conklin stated it was an idea brought forward by one of the branch librarians. He stated that patrons will get several format materials on one particular subject (i.e.: Valentine's Day, traveling to Scotland, etc) when they checkout the bag.

C. Lane inquired if there was a registration deadline for the Harry Potter week at Camp Copneconic. D. Conklin stated he will find out and let her know.

L. Ryals-Massey inquired about the partnership with Motherly Intercession. D. Conklin stated he would have E. Button attend the next board meeting to explain how the program will work.

C. Lane asked D. Conklin to see if there is something GDL can do to assist the Beecher School District with the Beecher library building. D. Conklin stated that he has suggested to the school superintendent to seek a grant from the Mott Foundation. V. Conerly-Moon suggested that D. Conklin continue to follow up on the superintendent's progress.

M. Armstrong remarked about the recent news article about a library in Michigan that has a patron in legal trouble for overdue materials and wanted to know how things are handled at GDL. D. Conklin stated that patrons with overdue materials are not reported to the police. He stated that patrons with severely overdue materials are turned over to a collection agency, which may place a notation on the patron's credit report.

Monthly Statistics:

D. Conklin stated the February and March monthly statistics have been retroactively updated to reflect the new categories of 4k discs, the party bags, and etc. He stated the statistics are down slightly due to the winter weather closings that occurred in March.

Finance Committee:

C. Lane stated a meeting was held today at 4:30 to review the annual audit report with K. Lindsey of Lewis & Knopf.

Marketing Committee:

Nothing to report.

Personnel Committee:

Nothing to report.

Policy Committee:

W. Frazier stated they are planning to meet on May 11 to review changes made to the policy manual.

Audit Report:

K. Lindsay, an auditor with Lewis & Knopf, discussed the audit summary handout given at the meeting. He spoke about the required GASB changes to include the Pension Liability on the balance sheet. He stated that GDL had another clean audit. He noted that A. Goldyn continues to do an excellent job at controlling the library's finances. C. Lane moved to accept the annual audit report. Motion supported by M. Armstrong. Roll call: ayes – Armstrong, Conerly-Moon, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

Closed Session:

C. Lane moved to enter into closed session at 6:09 pm to discuss the status of the current union contract negotiations. Motion supported by L. Ryals-Massey. Roll call: ayes – Armstrong, Conerly-Moon, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

Open Session:

C. Lane moved to return to open session at 6:48 pm. Motion supported by L. Ryals-Massey. Motion carried unanimously.

Board Comments:

None.

Adjournment:

V. Conerly-Moon moved to adjourn at 6:49 pm. Motion supported by M. Armstrong. Motion carried unanimously.