

## GDL Policy 4.2

### **Patron Code of Conduct**

1. Tobacco or tobacco products including but not limited to e-cigarettes and medical marijuana may not be used in the library. Other rules, regulations State law, Federal law and/or local ordinances may apply.
2. Library patrons may not possess, consume or be under the influence of any intoxicant or any controlled substance (except as may be authorized by prescription).
3. All weapons are banned from Library premises to the fullest extent permitted by law.
4. Patrons may not disturb others in any manner. Patrons may not behave in a rowdy manner, stare at another person, follow another person about the building, play audio equipment so that others can hear it, sing or talk loudly, use profane or abusive language, or behave in any manner that can reasonably be expected to disturb others.
5. Patrons may not display materials or make verbal comments or gestures that might reasonably be expected to offend or harass others.
6. Patrons need to be respectful of library furnishings including library equipment and materials. Users may not deface, mark on, or mutilate any library furnishings, materials, or equipment. Users shall not remove or attempt to remove any library materials without first checking them out.
7. Patrons need to dress in an appropriate manner. Shoes (or other footwear) and shirts are required at all times.
8. Beverages in a covered container are permitted at computer workstations. Food may only be consumed in very small amounts or in connection with events sponsored by the Library.
9. Patrons may only use cell phones in designated areas (if available). Cell phone users need to turn ringers and/or "push to talk" features to off or vibrate when they enter the Library.
10. Patrons may not photograph or record video or audio on library premises without the permission of the Branch Librarian or designee and the permission of any patron(s) and/or staff being photographed or recorded. If the patron is a child, parent or guardian permission must be obtained.
11. Patrons may not sleep for more than 15 minutes.

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### **Patron Code of Conduct (continued)**

12. Patrons may not use restroom facilities for washing or drying clothes, bathing, shaving, or any other purpose that might reasonably be considered inappropriate.
13. Patrons may not disturb or interfere with library patrons and staff use of the facilities through persistent personal odor(s) that is(are) reasonably expected to offend the general public.
14. People may not use roller blades, roller skates, or skateboards in library parking lots, sidewalks or porches.
15. People may not solicit or beg in the library.
16. Only service animals and animals needed for library programs are allowed in the library.
17. Patrons may not enter an area that is designated "Staff Only". Patrons may not remain in the Library after closing time or after a request to leave, including emergencies and evacuation drills.
18. Patrons must follow library procedures when instructed to do so by library staff.
19. Patrons must provide identification when requested by library staff.
20. Library staff will contact authorities if it is suspected that any local ordinance, state or federal law is or has been violated.

### Penalties

Violations of one or more of these codes may result in a temporary suspension or permanent termination of library privileges and include a ban on access to any and all GDL branches.

### Appeal

Any person denied access to the Library or its services may appeal the denial to the Library Director.