

**Mission Statement**

**To be a community destination for traditional and online resources which empower and enrich the individual.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**July 17, 2017**

**Minutes**

- Call to Order: 5:31 p.m.
- Present: Armstrong (at 5:40 pm), Bennett, Crites, Delaney, Frazier-Jenkins, Lane and Ryals-Massey.
- Also Present: P. Parker (Corporation Counsel), D. Conklin and A. Goldyn.
- Absent: V. Conerly-Moon.
- Public Comments: None.
- Approval of  
Consent Agenda: C. Lane moved to approve the consent agenda. Motion supported by W. Frazier-Jenkins. L. Ryals-Massey suggested a minor grammatical correction. Motion carried unanimously.
- Board Development: P. Parker stated that he had prepared information on the Open Meetings Act but has decided to discuss it at the August meeting.
- MMLC: R. Crites stated that he spent the afternoon compiling the results of D. Hooks' performance evaluation.
- Corporation Counsel: P. Parker stated he's spoken with the leasing agent for the Genesee Valley Center. He asked for the board's thoughts on the length of a new lease.
- GDL Foundation: Nothing to report.
- Written Reports: C. Lane pointed out two typos on D. Conklin's report, but otherwise complimented him on it. She inquired if there's been any further information about the patron that fell down the outside rear stairs at Fenton. D. Conklin stated the only information we've received was from the woman's daughter. He stated that the City of Fenton has been made aware of the incident. C. Lane inquired if GDL could be named in a potential lawsuit and P. Parker stated that GDL would be excused from a lawsuit because we do not own the building.
- C. Lane inquired about the elevator at Fenton getting stuck. D. Conklin replied that no one was actually stuck inside the elevator; however, it would not operate because a door was not closed properly. He stated that the elevator was fixed the next day.
- L. Ryals-Massey inquired about the security camera upgrade trial. D. Conklin replied there is no set date but the pilot project would end after IT staff determined if it works well with the software currently used. He further explained that the software should take the 360-degree image and segment it into four different flat views.

Written Reports  
(continued):

L. Ryals-Massey inquired when the final number of summer reading participants be available. D. Conklin replied it ends the first week of August and the final numbers should be available at the next meeting.

L. Ryals-Massey inquired about a status update on the partnership with Motherly Intercession. D. Conklin replied that there has been communication back and forth and we are waiting for their next response.

M. Armstrong inquired about the two senators who supported the state aid package and if they co-sponsor it or chair of the particular committee. D. Conklin stated they were on the specific committee that decided it.

M. Armstrong inquired about D. Conklin's trip to Washington D.C. and the funding for it. D. Conklin stated that GDL covered his travel and the MMLC paid for the balance of the trip.

L. Ryals-Massey inquired about the Master Gardeners' comment mentioned in A. Goldyn's report. A. Goldyn replied that the bushes the gardeners wanted to trim were not part of their normal maintenance areas. She continued on to say that the gardeners volunteer their time.

Monthly Statistics:

L. Ryals-Massey noted that the statistics were down in the 2016 annual report. She inquired if we were doing anything different in 2017 to increase the numbers. D. Conklin stated that when the economy tends to recover, people tend to use the library less. He further stated that downward trend of physical items is ongoing across the nation while the digital trend is up.

Finance Committee:

Nothing to report.

Marketing Committee:

Nothing to report.

Personnel Committee:

L. Ryals-Massey stated a meeting was held on July 13 to discuss changes to the exempt employee handbook.

Policy Committee:

Nothing to report.

Financial

Recommendations:

A. Goldyn stated there are two recommendations to move general operating funds to the OPEB liability reduction account and to the Genesee County Employees' Retirement System. She stated this is an effort to help reduce the unfunded liabilities noted in the recent 2016 audit report. C. Lane moved to approve both recommendations. Motion supported by L. Ryals-Massey. Further discussion centered on the pension liability and more information was requested. A. Goldyn agreed to provide the information. Roll call: ayes – Armstrong, Bennett, Crites, Delaney, Frazier-Jenkins, Lane and Ryals-Massey; nays – none.

Board Comments:

L. Ryals-Massey gave high kudos to the Community Relations Department for the annual report and having the employees' names and photos in it.

L. Ryals-Massey stated that in April she attended the funeral of Rev. Mosley on the behalf of the GDL Board. She stated that he and his wife had helped with the Black History Month Brunch Committee.

Board Comments  
(continued):

C. Lane inquired if D. Conklin had dates set to speak at the County Commissioners and Grand Blanc Township meetings. D. Conklin stated that he is on the agenda for the August 7<sup>th</sup> meeting with the county. He inquired which meeting date would be best for Grand Blanc Township and C. Lane replied that August 10<sup>th</sup> is reserved for presentations. D. Conklin asked to be placed on the agenda.

Adjournment:

M. Armstrong moved to adjourn at 6:09 p.m. and motion was supported by S. Bennett.