

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

November 21, 2016

Minutes

Call to Order: 5:32 p.m.

Present: Armstrong, Bennett, Conerly-Moon, Crites, Delaney, Frazier-Jenkins, Lane and Ryals-Massey.

Also Present: M. Gildner, D. Conklin, and A. Goldyn.

Absent: None.

Public Comments: None.

Approval of

Consent Agenda: V. Conerly-Moon moved to approve the consent agenda. Motion supported by L. Ryals-Massey. Motion carried unanimously.

Board Development: Nothing to report.

MMLC: Nothing to report.

Corporation Counsel: Nothing to report.

GDL Foundation: Nothing to report.

Written Reports: L. Ryals-Massey inquired about the children's mobile bookshelf. D. Conklin replied it was a book cart with children's materials. L. Ryals-Massey then inquired about the Facebook advertisement. D. Conklin replied that it appears on the Grand Blanc-McFarlen Library's Facebook page.

L. Ryals-Massey remarked that she found it unacceptable that branches had to be closed due to staffing issues. D. Conklin replied that it rarely happens where that many staff members are either ill or have emergency situations that results in a branch closing. He stated that a pandemic plan was created years ago and updated recently to provide a guide whenever staffing levels fall to a degree in which branches would be closed as a result.

L. Ryals-Massey inquired if A. Goldyn received a report showing how much each library receives for state aid or know the calculation formula used to determine the amount. A. Goldyn replied that she does not. D. Conklin replied that the amount is determined by the state legislature and that he can provide the information to interested Board members. D. Conklin stated the amount is based upon the service area population and we are the third largest in the state.

Written Reports
(continued):

L. Ryals-Massey inquired if there have been any reports of harassment, similar to those being reported nationwide after the election, from staff or patrons. D. Conklin replied that there have been no reported incidents of harassment.

R. Crites asked how many staff members are needed to run a small branch. D. Conklin stated that some small branches are run by one full-time employee. He added that Mondays and Tuesdays are the most difficult to staff because several of the branches open early and do not close until 9. Fridays are easier because several branches are closed on Friday.

L. Ryals-Massey asked if it was worth reconsidering the staffing given the recent branch closings. D. Conklin stated that there are a limited number of options available with our budget. He added that he doesn't like closing branches either, and that he has been Director for the past 3-4 years and this is the first time we've had to resort to closing branches. He stated that the Board has actually added staff with the Children's Librarian position. That position is a backup for staffing branches but has a primary function in programming. L. Ryals-Massey inquired which leadership team floats out in the branches when there are staffing issues. D. Conklin replied that it has been a long standing practice that administrative do not fill in during situations like this.

W. Delaney asked if there was a budgetary concern with overtime. D. Conklin replied that we do overtime as needed, and that we have staff in Tech Services that we will pull if necessary as well; however, this was just the perfect storm of emergency situations.

After further discussion, M. Armstrong inquired about the process of selecting honorees for the Black History Month Brunch. D. Conklin stated that this year was the first year the honorees were selected by a special committee that includes one board member, CR staff members, a member of the public and a former honoree. L. Ryals-Massey stated that nominations came in through the web site and also through individuals. The committee then votes on the nominees. L. Ryals-Massey stated that this year, the nomination process will be discussed at the Black History Month Brunch so everyone will be aware how to nominate someone or an organization.

- Monthly Statistics: No questions.
- Finance Committee: C. Lane stated that the 2017 Budget is on the agenda.
- Marketing Committee: Nothing to report.
- Personnel Committee: L. Ryals-Massey stated an email was sent regarding the director's evaluation. She stated she needs the feedback by November 28.
- Policy Committee: Nothing to report.
- 2017 Budget: C. Lane moved to approve the 2017 revenue and expenditure budget as presented. Motion supported by S. Bennett. Roll call: ayes – Armstrong, Bennett, Conerly-Moon, Crites, Delaney, Frazier-Jenkins, Lane and Ryals-Massey; nays – none.
- Board Comments: The Board discussed holding an annual holiday dinner after the December 19 board meeting.
- Adjournment: V. Conerly-Moon moved to adjourn at 6:18 p.m. Motion supported by R. Crites.