

**Mission Statement**

**To be a community destination for traditional and online resources which empower and enrich the individual.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**September 16, 2013**

**Minutes**

- Call to Order: 5:30 p.m.
- Oath of Office: P. Parker gave the Oath of Office to C. Lane as a new Board member.
- Present: Bennett, Crites, Delaney, Kautman-Jones, Klink, Lane, and Ryals-Massey.
- Also Present: P. Parker (Corporation Counsel), D. Conklin, A. Goldyn, C. Baxter, K. Richards, R. Morgan, D. McGuire, and T. Smiley. Public: T. Carlton, D. DeFever, M. Hoffman, and B. McKenna.
- Absent: Conerly-Moon.
- Public Comments: B. McKenna spoke on behalf of the Fenton Library Friends group, and their request to reconsider the unmanned book cart for book sales.
- Approval of Consent Agenda: L. Ryals-Massey stated that there was a change to the agenda under New Business. Election of New Officers was removed and moved to the October Agenda. W. Delaney made a motion to accept the agenda as revised. S. Kautman-Jones supported the motion. Roll call: ayes- Bennett, Crites, Delaney, Kautman-Jones, Klink, Lane, and Ryals-Massey.
- Board Development: Nothing to report.
- MMLC: L. Klink discussed the increased MMLC grants for public libraries. The next meeting will be held on January 9, 2014.
- Corporation Counsel: P. Parker stated that he had not heard anything from Genesee Valley regarding the lease extension. He discussed the new labor contract and the change in retirement benefits regarding the defined contribution plan.
- GDL Foundation: Met on September 11. L. Klink discussed legacy donations. She reminded the Board of the book sale at Barnes & Noble on November 23, where a percentage of the sales will go to the Foundation. She also discussed the DVD sale at Genesee Valley on November 29 from 12 am to 3 a.m. The next meeting will be November 13 at 4:30 p.m.
- Written Reports: L. Ryals-Massey inquired about the HR manager opening and how many individuals were going to be interviewed. D. Conklin stated that 4 individuals were going to be interviewed. C. Lane inquired about the preliminary budget timeline. A. Goldyn stated that the preliminary budget goes to the Finance Committee in October or November and then to the Board in November or December. C. Lane inquired about the YouthQuest

opportunity and if this would be expanded to other school districts. T. Smiley stated that this would be expanded into other districts.

Finance Committee: Nothing to report.

Marketing Committee: Nothing to report.

Personnel Committee: Nothing to report.

Policy Committee: Nothing to report.

Mundy Township Update: D. Conklin stated that he had spoken to the Mundy Township Supervisor, and presented the GDL response letter at the Mundy Township meeting. He stated that he believes they are moving forward with their plan.

Employee Handbooks: L. Ryals-Massey stated that the Personnel Committee had recommended approval of the changes in the Handbooks. S. Kautman-Jones asked if there was a copy of the handbooks with the changes highlighted. L. Ryals-Massey stated that she had a highlighted copy if the Board members would prefer. C. Lane discussed her concerns about the formatting of the Handbooks. After discussion, S. Kautman Jones made a motion to table the Employee Handbooks Action Item until the October Board meeting. S. Bennett seconded the motion. Roll call: ayes- Bennett, Crites, Delaney, Kautman-Jones, Klink, Lane, and Ryals-Massey. Highlighted copies of the Handbooks will be sent to all Board members for review.

Branch Operations  
Improvement Plan:

After discussion, P. Parker stated that he should have a written proposal from Genesee Valley at the next meeting. S. Bennett asked when the decisions regarding the plan need to be made. D. Conklin stated that the decision needs to be made now or very soon to prepare for the 2014 budget. W. Delaney stated that the Finance Committee would like a strong direction from the Board as they will be reviewing the 2014 preliminary budget. L. Ryals-Massey inquired about the timeline if Genesee Valley was to be closed. D. Conklin stated that the goal would be to be out by December 2013. C. Lane made a motion to table the decision until the October Board meeting so the Board would have more time to review the Plan. S. Bennett seconded the motion. Roll call: ayes- Bennett, Crites, Delaney, Klink, Lane, and Ryals-Massey.

Employee Retirement  
Defined Contribution  
Proposal:

L. Ryals-Massey stated that she would like to refer the Proposal to the Finance Committee for review and recommendations. W. Delaney made a motion to table the Proposal, so that the Finance Committee could review it, and make their recommendation at the October Board Meeting. C. Lane seconded the motion. Roll call: ayes- Bennett, Crites, Delaney, Klink, Lane, and Ryals-Massey.

Board Comments:

The meeting was reopened for Public Comments. M. Hoffman stated that she hoped that we could meet and come to a settlement regarding the Claffey Trust. C. Lane recommended that the Board packet should be sent via email. L. Ryals-Massey asked D. Conklin to send the Board packet via email to Board members who would prefer it that way. L. Ryals-Massey stated that she had been talking with M. Hoffman regarding the Claffey Trust, that they are trying to schedule a meeting with the necessary people to work it all out, and that it is not in litigation.

Adjournment:

C. Lane made a motion to adjourn at 6:48 p.m. Roll call: ayes- Bennett, Crites, Delaney, Klink, Lane, and Ryals-Massey.